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PROTECTION AND PERMANENCY MEMORANDUM, 23-09

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director
Division of Protection & Permanency

DATE: August 7, 2023

SUBJECT: Addition of form "[SSA Release Form for Adoptive Parents](#)" in SOP 31.11

The purpose of this memorandum is to notify staff of the addition of the [SSA Release Form for Adoptive Parents](#) to [SOP 31.11](#). The form is used when adoptive parents share their adopted child's name and information with the Social Security Administration, Veterans Administration, or other benefit entity.

If you have any questions concerning this memorandum, please contact:

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